

**MINUTES
HOLLY HILLS COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
OCTOBER 15, 2014**

The October 15 meeting of the Board of Directors was held at the home of Chuck Jalovec, Treasurer. Also present were Cecile Glendening, President; Brian Chopp, Vice President; Olivia Sala Hodges, Secretary; Bruce Gurcsik, Design Review Board Chair; Toby Lane, NAFN Chair; and Lois Ullman, CORE President. Cecile Glendening called the meeting to order at 7:05 PM.

HOMEOWNER FORUM: Ann Little was in attendance. Ann thanked the Board for its position statement on deer hunting. Even though she didn't agree with the statement, she was happy for the communication. She asked for clarification on the number of hunters using the permit and asked that a date be put on the position statement.

APPROVAL OF MINUTES: Board members voted to approve the minutes of the July 16, 2014 meeting, as written, with no corrections.

PRESIDENT'S REPORT: Cecile Glendening reported the following:

- After discussion, it was decided to modify slightly the document posted to the HH website concerning bow hunting in HH. Changes included adding a date, adding the names of the current Board members, changing the description of the number of hunters using the extended season permit, and removing the email notification procedure.
- Cecile reiterated that cars cannot be parked regularly overnight on the streets of HH.

VICE-PRESIDENT'S REPORT: Brian Chopp reported the following:

- Landscape Lighting
 - Routine bulb replacement.
- City of Williamsburg Beautification Award
 - Notifications submitted 24 June 14, awards made 17 Sept at the City of Williamsburg Planning Commission Meeting. HH was not granted an award this year.
- Establishing a Holly Hills Beautification Committee
 - Will announce at 23 October 14 Annual HH HOA Meeting.
- Terry's Landscaping Accounting Update
 - Contract agreement 2015: 3.5% increase per contract, approved 11 August 2014. \$29,420 total less \$3,200 mulch = \$2,185 monthly payments. Total increased from \$28,560 to \$29,420.
 - No invoices to VP since August.
- Community Spaces
 - 10 common areas, highest priority one addressed.
 - Completed:
 - Common Area 312 Yorkshire. City approved. Neighbors consulted (Thanks Bruce!). Tues, Oct 7: 3 trees removed; 7 trees uplifted and pruned (Davis Tree Removal - \$1150). Created new center bed w/mulch - \$79.24.

- 139 Jones Mill Lane: 2 oak trees removed (Davis Tree Removal - \$2,850).

TREASURER’S REPORT: Chuck Jalovec reported the following:

- The 2015 budget is complete and will be presented at the HOA meeting Oct 23. A separate expense category was created for mulch.
- 2 homeowners have still not paid their annual dues. One said bill was never received. The other was not living at HH property. Both homeowners were sent another notice this month.
- HH \$10,000 CD became due in September at Chesapeake Bank. Berkeley and Treasurer agreed to leave it at Chesapeake for one more year, paying 0.50%.
- The new reporting software at Berkeley is still causing minor problems. For example, the time of payment of HH insurance premium was incorrect, and HH did not receive the small discount incentive. (\$15.00 will be refunded by either Berkeley or Nationwide.) Treasurer minimized other information problems by adding some Excel Spreadsheet formulas into the individual cells. More fine-tuning is needed.
- The capital replacement contribution of \$844 was reclassified and put into the Capital Reserve account.
- Treasurer told Berkeley to pay for the tree removal projects out of the Operating Budget.
- Per VA Code 13.1-8.45, a complete list of HH Lot Homeowners is available at Berkeley Realty.

SECRETARY’S REPORT: Olivia Hodges reported the October Minutes would be sent to be posted on the HH website. In anticipation of the HH Annual Meeting on October 23, Olivia will verify the meeting venue (Williamsburg Regional Library) and will reserve that venue for the 2015 Annual Meeting. The Annual Meeting Packet was mailed to each Homeowner (with thanks for the help of Toby Lane) in September.

DRB CHAIR REPORT: Bruce Gursik reported the End-of-Year (October 2013-October 2014) Summary of DRB activities:

- Approved projects:
 - Exterior Walls/Landscaping/Drainage - 2
 - Deck/Screen Porch – 2
 - Generator – 1
 - Tree Removal – 5
 - Gutters/Downspouts – 2
 - Fence – 1
 - New Construction – 1 closed/Surety Released; 1 closed/Surety Not Released
 - General Exterior Painting (change) – 3
- General Issues:

- Leyland Cypress – City is more flexible with permission
- Several yards are weedy, not trimmed/edged
- Screening around equipment/trash cans

CORE COMMITTEE REPORT: Lois Ullman reported:

- Matt Broderick is interviewing new residents for HH Gazette.
- Fall picnic was a great success with over 70 attendees.
- Social and educational events for upcoming year are currently being planned, and residents will be notified by email and paperbox.

NEIGHBOR AWARENESS FOR NEIGHBOR (NAFN): Toby Lane, Chair, reported:

- The updated Neighborhood Directory was distributed in July.
- The new trash containers provided by the City were distributed and put into use in August, as planned. The change is going smoothly, and use seems to enhance the appearance of the neighborhood on trash days. The Yorkshire Neighborhood converted at the same time as Holly Hills.
- Happily, hurricane season has been quiet thus far (runs until end of Nov), but beware complacency. NAFN remains fully staffed and ready to mobilize when needed.
- Also good, Neighborhood Watch issues continue to be quiet. City initiative to upgrade or revitalize Neighborhood Watch programs City-wide has not progressed very far.
- Current HH stats:
 - 167 Parcels total: 154 homes (3 are rentals); 13 empty lots.
 - Total residents (approx.): 330, including 45 children.
 - Home sales in past 12 months: 8. Average sale price \$597,166; median sale price \$605,000.
 - For sale: 10 homes; 4 lots (also, probably 4-6 unlisted homes/lots for sale).
 - Past 12 months: 2 deaths; twins birth.

UNFINISHED BUSINESS:

- Review Calendar of Events.

NEW BUSINESS:

- Board members discussed the need to increase architectural review fees for additions or appeals to the Design Review Board, as specified in Sections 4.03 and 4.04 of the Design and Environmental Standards of the Holly Hills Community Association. A motion to increase fees to \$200 will be introduced at the annual meeting on October 23, 2014.

The Board agreed to meet at the home of Cecile Glendening on Wednesday, January 14, 2015 (date to be confirmed) at 7:00 PM.

There being no further business, the meeting was adjourned at 8:50 PM.

Respectfully submitted,

Olivia Hodges
Secretary

MINUTES
HOLLY HILLS COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
JULY 16, 2014

The July 16 meeting of the Board of Directors was held at the home of Olivia Sala Hodges, Secretary. Also present were Cecile Glendening, President; Brian Chopp, Vice President; Chuck Jalovec, Treasurer; Toby Lane, NAFN Chair; and Lois Ullman, CORE President. Bruce Gurcsik, Design Review Board Chair, was not in attendance. Cecile Glendening called the meeting to order at 7:00 PM.

HOMEOWNER FORUM: No homeowners in attendance.

APPROVAL OF MINUTES: Board members voted to approve the minutes of the April 24, 2014 meeting, as written, with no corrections.

PRESIDENT'S REPORT: Cecile Glendening reported the following:

- The President of the Yorkshire HOA was told that use of Holly Hills For Sale signs in Yorkshire is not accurate and should not be permitted.
- A resident questioned the Yard Sale procedure when moving out of Holly Hills. One sale is allowed within 6 months of moving out.
- Tree removal procedures were discussed with the City Planning Dept. City has a form on its website concerning tree removal, but residents should call the City Planning Dept. for particulars.

VICE-PRESIDENT'S REPORT: Brian Chopp reported the following:

- HH Community Yard Sale:
 - 25 participating households, including HH Garden Club Plant Sale.
 - Parking signs were on both sides of the streets and caused confusion and traffic jams. Next time should be only on one side of the street.
 - The CHKD post-Sale pickup went smoothly.
 - Thanks to Volunteers: Lee Holder, Lois Ullman, Helen Darnell, Audrey Wingate, Ken Levine, Brian Chopp.
 - The Yard Sale was a success!
 - We anticipate having a Community Yard Sale every other year.
- Landscape Planting Update at HH entrances (Holly Hills Drive and Yorkshire Drive)
 - Early - daffodils (Feb)
 - Snap Dragons/Dusty Millers (April)
 - Vinca – both entrances (228 total) – 10 June
 - Savings were had by having residents do the plantings.
- Landscape lighting
 - Thanks to Toby Lane for canned light repairs at main entrance.
 - Other light bulb replacements completed as needed.

- City of Williamsburg Beautification Award
 - Notifications submitted 24 June 14, awards made 17 Sept at the City of Williamsburg Planning Commission Meeting.
- Request to Establish a Holly Hills Beautification Committee granted.
 - Volunteers will be recruited to organize plantings. Will report to VP.
- Terry's Landscaping Accounting Update
 - Hiccups with new accountant (now daughter r/t wife) corrected.
- Community Spaces
 - Close inspection was conducted of 10 common areas. 2 were satisfactory, but 8 need attention (2 of which are really bad).
 - Bids will be solicited from 5 contractors for refurbishing common areas and for removing a dead oak tree.

TREASURER'S REPORT: Chuck Jalovec reported the following:

- Terry's Landscaping correctly billed us \$2,035 for July. They will continue to bill us \$2,035 through December, completing our 2014 contract price for Lawn Maintenance.
- A recommendation was approved to create a separate budget in 2015 for mulch, since mulch costs caused confusion in the budget this year.
- The HH insurance premium bill was received from Nationwide in the amount of \$1,434, which is slightly less than last year's. The insurance runs from July 28, 2014, through July 28, 2015. The Board approved renewal of this policy, and Berkeley will pay this bill.
- There are still 5 properties that have not paid their Association Dues, and one property has not paid its Lot Maintenance Fee. Berkeley was instructed to send out another reminder, and Chuck will follow-up with a phone call.
- HH has a Chesapeake \$10,000 CD that is due in September, paying .25%. Monarch Bank is paying 2% for a 9-month CD, and Berkeley was asked to put together a recommendation to consolidate our Capital Reserve Investments into Monarch. The other CD at Chesapeake is paying .5%, due in March 2015. The 9-month duration is being looked upon as a positive.

SECRETARY'S REPORT: Olivia Hodges reported the July Minutes would be sent to be posted on the HH website. In anticipation of the HH Annual Meeting on October 23, Olivia is organizing the Annual Meeting Packet to be mailed to each Homeowner. Cecile will contact Bill Crawford, head of the Nominating Committee, to submit nominees for the positions of Vice President and Secretary and their bios for inclusion in the Packet.

DRB CHAIR REPORT: Bruce Guresik reported:

- New approved projects:
 - 118 Jones Mill Lane – Painting of 2 exterior doors; removal of “tired” shrubs; refresh landscape in general; reinforce stone edging.

- 153 Holly Hills Drive – Exterior whole-house painting. Initial color denied, but approval was granted for a more subtle house color and contrasting trim.
- New Home Construction:
 - 209 Yorkshire Drive – The homeowner has accepted responsibility for completion of landscaping, releasing Blue Ridge from any further obligations. The proposed landscaping plan appears to be satisfactory, but other issues must be addressed including: electric meter painting; caulking joists; screening and fencing; underground drainage; installing sod; removal of debris; and driveway drainage. No surety money will be released until the results are satisfactory.
 - 240 Yorkshire Drive – The home has not closed and has failed an inspection. Some landscaping has been completed in a satisfactory manner.

CORE COMMITTEE REPORT: Lois Ullman reported:

- HH Gazette is in its second year.
- Spring Fling picnic was a great success.

NEIGHBOR AWARENESS FOR NEIGHBOR (NAFN): Toby Lane, Chair, reported:

- The annual data sheet update has been completed and distributed to all Area Coordinators.
- The Neighborhood Directory has been updated, printed, and will be distributed the week of July 21.
- National Night Out (NNO), “America’s Night Out Against Crime”, promotes involvement in crime prevention, police-community partnerships, neighborhood camaraderie, and notice that neighborhoods will fight back. This year’s annual gathering will be held on Tuesday, August 5 at the City Community Building from 5-9pm with free food, free movies at the library, police and fire demonstrations, free raffle, and various giveaways. Participators include the Heritage Humane Society, Doctors Hospital, and Boy/Girl Scouts. Toby and his wife Marion are on the committee and represent Holly Hills. All HH residents are invited to attend, and any related ideas are welcome.
- Quarterly Neighborhood Watch Meetings are required by police and neighborhoods that utilize Neighborhood Watch. Toby will attend the meeting on Friday, July 18 at 6pm at the police station.
- HH is on track with the City to start using the new rolling trash containers, probably around the week of August 11. When the actual date is confirmed, Toby will provide notices to all HH residents.
- Bow Hunting – Toby plans to apply for a permit to allow deer hunting during the allowable time periods. He will notify the residents when this is finalized and prior to the start of hunting.
- Mail Boxes- Toby has a supply of red mailbox flags that he is happy to make available and install for anyone who needs one.
- Reserve Study – An updated Reserve Study is due this year on the 5-year anniversary cycle. Toby will do the update with the Board Treasurer, probably during Sept. and Oct.

UNFINISHED BUSINESS:

- Deer Hunting – Board Position Document will be disseminated on the HH website. Residents wishing to know when and/or where the hunting will take place can contact a Board Member who will refer the resident to the permit holder.

NEW BUSINESS:

- Olivia will provide the agenda for the Annual Meeting and prepare the Meeting Packet.

The Board agreed to meet at the home of Bruce Gurcsik on Thursday, July 17, 2014 at 7:00 PM.

There being no further business, the meeting was adjourned at 8:55 PM.

Respectfully submitted,

Olivia Hodges
Secretary

MINUTES
HOLLY HILLS COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
APRIL 24, 2014

The April 24 meeting of the Board of Directors was held at the home of Bruce Gursik, Design Review Board Chair. Also present were Cecile Glendening, President; Brian Chopp, Vice President; Chuck Jalovec, Treasurer; Olivia Sala Hodges, Secretary; Toby Lane, NAFN Chair; and Lois Ullman, CORE President. Cecile Glendening called the meeting to order at 7:08 PM.

HOMEOWNER FORUM: Homeowner Ann Little attended as a spectator.

Lois Ullman presented concerns voiced by some homeowners at the last CORE meeting:

- Stops were not being heeded at signs, especially on Yorkshire Drive.
- Speed limits were not being obeyed.
- Barking dogs were disturbing residents.

These issues would be conveyed to homeowners in an e-mail from the Board.

APPROVAL OF MINUTES: Board members voted to approve the minutes of the January 24, 2014 meeting, as written, with no corrections.

PRESIDENT'S REPORT: Cecile Glendening stated that Jim Joseph of the Williamsburg Neighborhood Council has offered to mediate any community issues if Holly Hills so desires. She reserved additional comments on trash collection and new construction for discussions below.

VICE-PRESIDENT'S REPORT: Brian Chopp reported the following:

- HH Community Yard Sale:
 - 24 participating households, including HH Garden Club Sale.
 - Yard Sale Signs, Arrows, and Parking Signs were obtained from Toby and were set out the afternoon before the Sale and picked up the afternoon of the Sale.
 - Planning maps indicating participating households were created and displayed at HH entrances, and balloons of participation were delivered to the households the day before the Sale.
 - Communication of the Sale was publicized in the HH Gazette; The Daily Press (Article, Sun. before Sale); The Williamsburg Gazette (Classified ads Wed. and Sat. before Sale); Instructions to Participants 5 days before Sale; and Coordination with Will Hummel (Yorkshire HOA) Communication to residents.
 - Police presence was coordinated at entrances, streets, and common areas on day of Sale. No Parking signs were posted the day before the Sale.
 - CHKD did a post-Sale pickup.
 - Budgeted Income: \$288 (24 x \$12); Projected costs: \$244.80. Remaining funds to be donated for community plants.
 - Volunteers: Lee Holder, Lois Ullman, Helen Darnell, Audrey Wingate, Ken Levine, Brian Chopp.
 - Thanks to Brian for a job well done!

- Planting at HH entrances (Holly Hills Drive and Yorkshire Drive)
 - Daffodil spring flowering!
 - Snap Dragons (125) and Dusty Millers (50) were planted at both entrances by a group organized by Brian.
- Landscape lighting
 - Light bulb replacements completed as needed.

Other: Street Sweepers in HH on Wed. and Thurs. 23/24 April.

TREASURER’S REPORT: Chuck Jalovec reported the following:

- Overall budget is tracking as expected.
- Terry’s Landscaping was overcharging the first three months of the year but is now back on track to meet their contracted price.
- Berkeley made an error in allocations in the Capital Reserve and Operating Accounts, but that has now been corrected. Berkeley has one person (Angie Thompson) focused on HOAs, which will definitely help communication. The revenue and expense headings have been changed to match those of HH, so they will be easier to report.
- The Board approved submission of increased Architectural Review fees on Home Addition/Changes to Exterior to \$200 (from \$125) for initial review and \$100 for follow-up review to be voted on at the HH Annual Meeting and to be effective on the date of that meeting in October.
- Aged Receivables as of April 22 show 7 homeowners owe Annual Dues and 1 owes Lot Maintenance Fees. Appropriate late fee notices have been sent to those homeowners.
- 2013 taxes and 2013 compilation will be completed by our accountant next week and will be posted on the HH website.
- The State Corporation Commission (SCC) from Virginia will be received next month and will be paid by Berkeley.
- In May, the process of updating HH 5-year Reserve Fund Study will begin.

SECRETARY’S REPORT: Olivia Hodges reported the April Minutes would be sent to be posted on the HH website.

DRB CHAIR REPORT: Bruce Gurcsik reported:

- New approved projects:
 - 125 STL – Removal of 12 trees from rear of property. City approval granted.
 - 204 HHD – Replacement of 2 trees with smaller trees. City approval granted.

- 121 STL – Request to replace and extend rear deck and install screen porch. Following input from the architect, the DRB approved the request with minor modifications.
- New Home Construction:
 - 240 Yorkshire Drive – Closed in Feb., and new owners are in. A variance was provided for front gutters, as runoff was an issue. Landscaping has started, but no shrubs have been planted. The front electrical box will be painted and screened with concealing shrubbery. There has been no request to release the \$5000 deposit; there will be a complete inspection before any money is released.
 - 209 Yorkshire Drive – The home has not closed. Additional work must be completed.

CORE COMMITTEE REPORT: Lois Ullman reported:

- HH Gazette will continue next year, funded by proceeds from fall and spring picnics. July is deadline for next issue.
- Spring Fling will take place on Sun., May 4. \$10/person; \$25/family. Chicken, wine, beer, soft drinks provided.
- Book Club/Lecture Series, postponed because of weather, will be held on May 6 at 1:30 at the home of Carol McCartney. Connie Lapallo, author of books on Jamestown, will speak.
- Lunch Bunch will meet May 7 at W'burg Lodge.

NEIGHBOR AWARENESS FOR NEIGHBOR (NAFN): Toby Lane, Chair, reported:

- Recent NAFN Team personnel change has Patti Broderick replacing Margaret Gunn as a Co-Chair for Neighbor-to-Neighbor activities. Mary Ann Durboraw continues as the other Co-Chair. Thank you to both for their service, and thanks to Patti for also continuing her current role as a Block Captain.
- As in the past, a Data Sheet update will be conducted during May and June in anticipation of this year's hurricane season. This will assure that Block Captains have current contact information for our residents in case of emergencies. Chip Evans, as Neighborhood Watch Coordinator, will be in touch with the NAFN Neighborhood Watch Team during May to initiate this important activity.
- A survey has been completed with residents currently using the side yard pickup option for trash collection. Toby spoke with a total of 29 residents, who are believed to be all of the current side yard users. There will be 6 residents who will need to continue the side yard pickup due to physical limitations, and there are 4 residents who would like to continue side yard pickup for convenience (including frequent travel and not being home to shuffle bins). A full explanation of the proposed change was included in the last issue of the HH Gazette. No negative comments have been received except a request that drivers leave empty bins to the side rather than the middle of driveways; the City will be so notified.

UNFINISHED BUSINESS:

- Deer Hunting - Position Document will be disseminated in the HH Gazette. Residents wishing to know when and/or where the hunting will take place can contact a Board Member who will refer the resident to the permit holder.
- Trash Collection – the Board unanimously agreed to go ahead with the City Trash Collection Plan. Toby will co-ordinate the date with the City and prepare a flyer for all residents.

NEW BUSINESS:

- HH Website agreement – Renewal was completed with current company.
- Updating of hard copy of HH Directory – Toby will coordinate, and residents will be contacted for updated information. The Directory is out-of-date from the moment it is published, but the on-line Directory is always up-to-date.
- Common Area improvement – Areas will be prioritized, and Brian will arrange for a Landscape Architect consultation.

The Board agreed to meet at the home of Olivia Sala Hodges on Wednesday, July 17 , 2014 at 7:00 PM.

There being no further business, the meeting was adjourned at 9:05 PM.

Respectfully submitted,

Olivia Hodges
Secretary

MINUTES
HOLLY HILLS COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
JANUARY 23, 2014

The January 23rd meeting of the Board of Directors was held at the home of Cecile Glendening, President. Also present were Brian Chopp, Vice President; Chuck Jalovec, Treasurer; Olivia Sala Hodges, Secretary; Bruce Gurcsik, Design Review Board Chair; Toby Lane, NAFN Chair; and Chris Jalovec (for CORE President, Lois Ullman). Cecile Glendening called the meeting to order at 7:05 PM.

HOMEOWNER FORUM: Homeowners attending were Ann Little, Frank Bowers, Pam Bolduc, Steve Bolduc, and Brian Smith. All of the homeowners were present to discuss the issue of deer hunting in Holly Hills. Ann Little was concerned about safety, awareness, and liability for the deer program. She wanted her statement included in these Minutes (attached). Frank Bowers felt that Holly Hills was not a venue for deer hunting. Pam Bolduc wanted to know when and where (map) the hunting takes place. Steve Bolduc concerns involved safety and liability. Brian Smith is an active hunter in Holly Hills and stated it is a very safe activity.

APPROVAL OF MINUTES: Board members voted to approve the minutes of the October 9, 2013 meeting, as written, with no corrections.

PRESIDENT'S REPORT: Cecile Glendening reserved her comments for the Deer Hunting discussion in New Business below.

VICE-PRESIDENT'S REPORT: Brian Chopp reported the following:

- Planting at HH entrances (Holly Hills Drive and Yorkshire Drive)
 - Daffodil planting completed at both entrances.
- Landscape lighting
 - Light bulb replacements completed as needed.
- Open Item/Possible Future Effort
 - Cul de sac landscaping at 312 Yorkshire Drive (noted by Chuck J.).
 - Common areas are mapped and need to be prioritized for attention.
- Holly Hills Community Yard Sale
 - Committee organized and preliminary planning has begun.
 - Board approved Yard Sale date of Saturday, April 26, 2014.
 - Notification will be in next issue of HH Gazette.
 - Next committee meeting 29 Jan., 2pm.

TREASURER'S REPORT: Chuck Jalovec reported the following:

- A late-year posting of interest earned from our CDs gave 2013 year-end revenues of \$42,312. Budgeted revenues were \$42,322. Essentially, budgeted revenues equaled actual revenues.
- Total expenses for the year were \$41,089. The \$1,130 excess revenue will be carried over to the 2014 operating budget.

- Annual assessments were sent to residents the first week of January.
- Vacant lots to be maintained by Holly Hills (11) have been identified, and bills will be sent out in February. Costs per lot will be \$300.
- Our CDs were consolidated at Chesapeake Bank. The Board approved the addition of one additional Berkeley Corporate Officer, Pam Blank, for signature authorization. The other Berkeley Officer, J. Edwin Robins, is already approved. One HH Board member will be added as well, either Cecile Glendening or Chuck Jalovec.
- Per the Calendar of Events, Berkeley was requested to fund our Reserve Account for 2014. This is \$844 per the 5-year Plan. The 5-year Plan is to be updated this year.
- Berkeley was requested to send information to the CPA for accrual basis compilation and tax return preparation.

SECRETARY’S REPORT: Olivia Hodges reported that these January Minutes would be sent to be posted on the HH website in February.

DRB CHAIR REPORT: Bruce Gursik reported:

- New approved projects:
 - Cynthia/Richard Cashore (208 HHD) – Tree removal in front of house. Smaller replacement trees will be planted when weather improves.
 - Kathlene Ballentine (122 Jones Mill) - Diseased tree removed. Border will be re-established with bushes.
 - Norman Baker (312 YD) – Removal of encroaching trees. Shrubs will be planted in spring.
 - Michel Conan (421 YD) – Gutters/downspouts installed on front of house and painted to blend in.
 - Doug Stitzel (204 YD) – Storm-damaged fencing replaced in rear of house.
 - Wayne Lee (132 STL) – Deck replaced with sunroom/screened porch with roof.
 - Alfred Roberts (273 STL) – Installation of generator with proper screening.
- New Homes:
 - Blue Ridge Custom Homes – 240 Yorkshire Drive – Slow progress. June occupancy possible. Corrective action taken re “greenspace” fencing along Rte.199 after discussions with city officials. Landscape plan received and includes several sound buffer areas behind the house.
 - Blue Ridge Custom Homes – 209 Yorkshire Drive – Possible occupancy by end of January. Landscape plan approved and will implemented when weather improves. Matching front gutters and downspouts approved.

CORE COMMITTEE REPORT: Chris Jalovec reported:

- Anabel Socha will send out list of items available in the HH Community Closet.

- Lunch Bunch continues to meet monthly.
- Book Club lecture postponed because of weather will be rescheduled, possibly in April.
- LEI will take place on Feb. 1 at Norm and Jean Baker's on Yorkshire Drive.

NEIGHBOR AWARENESS FOR NEIGHBOR (NAFN): Toby Lane, Chair, reported:

- The City is offering to change weekly trash collection, essentially by the use of free standardized containers and curbside pickup (with hardship accommodations).
- Toby will outline all the information concerning trash collection in an article in the next HH Gazette. Everyone will be notified prior to any changes.
- There is also a change in the recycling program, effective July 1. New recycle carts with wheels will be dropped off in June. Smaller or larger sizes may be requested. Old bins can be used for other household needs or discarded (recycled). Persons with handicaps can be accommodated.
- Household Chemical Collection and Computer Recycling Events are being moved from Lafayette HS to Warhill HS on the second Saturday of every other month beginning in February.

UNFINISHED BUSINESS: None

NEW BUSINESS: Cecile led a Board discussion on the subject of deer hunting. The Board feels that most residents realize that the right to deer hunt is permitted by law and that neither the Board, nor any Homeowners' Association, has the authority to amend or modify that permission. However, the Board recognizes that some residents are unsettled by that situation on a personal level and that it would be helpful for the Board to provide the homeowners with information and details in order to assuage their concerns. Therefore, the Board will develop a statement regarding deer hunting in Holly Hills and disseminate it to all residents.

The Board agreed to meet at the home of Bruce Guresik on Thursday, April 24, 2014 at 7:00 PM.

There being no further business, the meeting was adjourned at 9:05 PM.

Respectfully submitted,

Olivia Hodges
Secretary

When I sent my email to Board members on January 19, 2014, my intention was to express my concerns—not to engage in a debate. The issues and questions I raised were meant for Board's consideration as it studies the problems of deer population control in Holly Hills.

Following up on that letter, I would like to make these suggestions relating to safety, community awareness, and potential liability issues:

1. That the Holly Hills Homeowners Association continue to support the deer culling program conducted by the City of Williamsburg. Their deer hunts are announced well in advance, they take place on non-residential properties, and the hunters use shot guns (the preferred culling method, according to the DGIF website).
2. That Holly Hills Homeowners Association members be fully informed—in writing—about the private bow hunts that take place on residential properties between September and March.

Residents should not have to make individual phone calls to ask for specific information on hunts and the hunting seasons that are announced at various times during the year.

3. That any community announcements about bow hunts include the lot numbers of permitted properties, specific dates and locations of hunts, and **clear statements that these hunts are privately initiated and managed, that they are NOT authorized by the Homeowners Association, and that they are NOT required by the City or by the State**
4. That the Board try to determine the wishes of Holly Hills residents—preferably by some kind of confidential polling—regarding the issue of deer population control before making related policy decisions.

Please include the above statement in the Homeowners Forum section of the minutes.

**Ann W. Little
January 23, 2014**